

Edgartown Affordable Housing Trust Meeting Minutes

May 16, 2017 at 4:45

Members in Attendance: Tim Rush, Mark Hess, Margaret Serpa, Joseph Roberts

Mark Hess acted as Chairman and called meeting to order at 4:47 PM.

There were no minutes to approve

The assistant presented a bill from the Vineyard Gazette for \$68.70 for running the Affordable Housing Committee administrator position twice. Margaret Serpa moved to approve payment, Joseph Roberts seconded and the motion was passed unanimously, 4-0.

Margaret Serpa moved to approve payroll in the amount of \$1025.00. Joseph Roberts seconded, and the motion passed unanimously, 4-0.

The trust reviewed and approved accounts. The assistant mentioned a clerical error in the office supplies account and said she would mention it to the accountant to have it fixed.

Main Account (#8300): \$549,378.82

Meshaket Account (#8310): \$234,642.50

Salaries: \$14,935.00

Town Counsel: \$2,450.00

Office Supplies: \$350.00

Audit: \$4,200.00

Advertising: \$1000.00

Buy-Down Rehab: \$6,697.46

Mark Hess introduced new Affordable Housing Committee administrator, Arielle Hayes who will have office hours on Tuesdays 9 am-1 pm and Thursdays 10 am-2 pm.

Mark Hess moved to adjourn. Margaret Serpa seconded and the motion passed unanimously, 4-0. The meeting was adjourned at 4:55 PM.

Respectfully submitted,

Arielle Hayes